

Parent Excursion/Camp Consent Form

To obtain effective consent, Community Languages Schools need to provide sufficient information to parents about the nature of and risks associated with the excursion. Parents must be able to give informed consent to their child's participation in the excursion after considering the risks. Specific information about the excursion should be included here or provided as an attachment. There must be full disclosure. Parents should also be given the opportunity to ask questions.

Name of the Community Language School:

Class of the Community Language School:

Title of excursion/camp:

Educational purpose of the Excursion/Camp:

What do you hope the students will learn from the experience?

Details of supervising staff:

Name all staff and indicate who the teacher-in-charge is.

A Working with Children Check is required for staff who will supervise students and who are not registered teachers. This does not apply to parent volunteers whose children are participating in the excursion/camp.

Costs:

Include all the foreseeable excursion and incidental costs as well as the refund policy.

Name and contact details of the 24-hour school emergency contact:

This is for Parents who need to contact their child during the excursion. You can list more than one contact.

Departure details:

Include the time, date and place where students depart for the excursion or camp.

Return details:

Include the time, date and place where students return from the excursion or camp.

Distance from expert medical care:

How far the students will be away from expert medical care (eg. hospital or ambulance)?

Accommodation arrangements for camp:

Type of accommodation eg. campsite, tents, caravan park etc

Travel arrangements:

How will students be transported to, during and from the excursion/camp?

Adventure activities to be undertaken or that may be offered to students throughout the excursion:

List proposed activities as well as any alternative or back-up activities planned.

Activities within this excursion/camp present the potential for students to sustain physical injury. The following procedures will be implemented – along with other strategies – to manage the potential risks.

A risk management plan for this excursion/camp has been developed by staff and is available for parents to review on request.

Attachments

- Daily itinerary
- Group equipment list (if relevant)
- Clothing list
- Medical form
- Further location descriptions (if applicable)

Student behaviour

I understand that in the event of my child's misbehaviour or behaviour that poses a danger to himself/herself or others during the excursion, he/she may be sent home. I further understand that in such circumstances I will be informed and that any costs associated with his/her return will be my responsibility.

Student illness

I understand that in the event excursion staff determine it is necessary for my child to be sent home early due to illness, any cost associated with his/her return will be my responsibility.

ICT/Photograph consent

I agree with my child using the Internet and computer network in accordance with the same Internet student users' agreement that applies at their school. [Strike out if you do not consent]

I also consent to my child being photographed and/or visual images of my child being taken during activities by the school for use in the school's publications, school's website or for publicity purposes without acknowledgement and without being entitled to any remuneration or compensation. [Strike out if you do not consent]

Cancellations or Alterations

I understand that the excursion arrangements may be altered at short notice, due to circumstances beyond the control of the school, and while every effort will be made for inconvenience or financial losses to parents to be minimised, these may be unavoidable.

Consent for emergency transportation

In the event of an emergency I consent to my child being transported in a privately-owned vehicle driven by a member of the supervisory staff listed above.

Student accident insurance

The School does not provide student accident cover. Parents may wish to obtain student accident insurance cover from a commercial insurer, depending on their health insurance arrangements and any other personal considerations.

Parent consent

I have read all of the above information provided by the school in relation to the {Insert excursion name here} including any attached material.

I give permission for my daughter/son _____ (full name) to attend.

Parent/guardian: _____ (full name)

_____ (signature) _____ (date)

In case of emergency I can be contacted on: _____
OR _____

Note: Parents should also complete the 'Confidential medical information for school camps and excursions'.