

## TEACHER TRAINING FOR VICTORIA'S COMMUNITY LANGUAGES SCHOOL INSTRUCTORS/TEACHERS

Teacher training is crucial in the process of ensuring quality programs in Victoria's after hour ethnic schools/community languages schools. The Department of Education provides funding to allow teachers to undertake training programs. Tertiary institutions are commissioned to deliver these programs and their content is negotiated. Comments made by teachers and school authorities at conferences and Ethnic Schools Association of Victoria (ESAV) General Meetings are discussed and where practical incorporated. The current series of training programs is the outcome of recent discussions with teachers, tertiary institution representatives and representatives of the Department of Education.

### PREREQUISITE

Applicants must currently be teaching in an ethnic school in Victoria --If the course is in Methodology II written evidence of completion of Methodology I must be provided.

### APPLICATIONS

Each course has a restricted number of positions (25)  
You must apply by no later than **August 18<sup>th</sup>, 2017**

### HOW WILL I KNOW I HAVE BEEN SELECTED?

You will receive a written notification or a telephone call.

### WHAT IF I AM NOT SELECTED?

You will be notified in writing and your name will be added to a waiting list. Subject to further funding by the Department of Education and Training, new courses will be offered at a later date.

### WHAT IF I CANNOT ATTEND?

You must contact the ESAV and inform us. If you agree to undertake the course you must attend at least 90% of the sessions.

### NUMBERS

Maximum 20 participants.  
Viability - All courses subject to number of applicants

### MESSAGE TO PRINCIPALS



### PRINCIPALS PLEASE ASSIST US BY ENSURING THAT:

- Teachers are enrolled on time, using the correct forms
- All forms are fully completed
- Teachers are notified about the date, time and venue of the course
- Teachers are aware they must attend at least 90% of the sessions
- You inform ESAV if teachers cannot attend the course



COMMUNITY LANGUAGES AUSTRALIA /  
ETHNIC SCHOOLS ASSOCIATION  
OF VICTORIA (Inc)

## LOTE METHODOLOGY TEACHER TRAINING COURSES

AUGUST – NOVEMBER 2017

**Closing date August 18<sup>th</sup>, 2017**

### To Register:

Contact Fahry Abubaker  
BY

Email: [Abubaker.fahry.f@esav.org.au](mailto:Abubaker.fahry.f@esav.org.au)

OR

Fax: 03 9349 – 2689

OR

Post To: ESAV - L2, 189 Faraday St Carlton 3053

All courses funded by the  
Department of Education & Training



Education  
and Training

and supported by  
Commonwealth Department of Education

• **Principal Preparation: Intensive for Community Language Leaders**

Date	Day	Time
Oct 04, 11, 18, 25	Wed	6.30pm – 9.00pm
Nov 1, 8, 15, 29	Wed	6.30pm – 9.00pm

8 sessions Tuesdays 6 – 9 pm  
2 weeks (Nov 1, 8) engagement in an online course environment.

**Venue: Co As IT, 44 University St, Carlton**

This short course is designed to explore and support Leadership in our community Languages schools. The course is designed for Principals, Assistant Principals and leaders preparing for future leadership in our schools.

Topics:

- ✓ **What is YOUR Leadership style? Who are you as a leader?**  
How do you maintain your community school’s student numbers and enrolments?
- ✓ **Accreditation and Leadership**  
How do you select, develop, evaluate, and hold quality teachers to ensure the success of the school? Accreditation is becoming more detailed, how do you prepare for future accreditation in 2018?
- ✓ **Curriculum and Assessment Leadership**  
Do you have a documented viable curriculum, based on the Victorian Curriculum? How do you report on student progress? Is there an easier way?
- ✓ **Organisational Leadership**  
Do you have a School Strategic Plan, operations and resources plan for YOUR school? Do you have the “policies” we will be asked to provide in the future?
- ✓ **Culture and Climate Leadership**  
How do you create a culture where learning is the lens to judge effectiveness; that relationships matter and intercultural understanding is fundamental?
- ✓ **The course includes a Masterclass from amazing school leaders!**  
Facilitator- Dr. Maria Gindidis  
Maria is an accredited Schools Reviewer, Principal of a successful community school with over 600 students, teacher educator/lecturer at Monash and currently part of the Monash facilitator team in the Principal Preparation Program (UP Unlocking Potential) for DET. The course is blended –with two online weeks together with 7 face-to-face sessions and one Masterclass

**LOTE Methodology Courses**

Languages available are: Chinese and English

**Dates ALL GROUPS**

Language	Day	Date	Venue
Chinese II	Fri	Aug 25 – Oct 27	B80, L7, RM 02
English II	Tue	Aug 22 – Oct 24	B80, L7, RM 02
Chinese I	Mon	Aug 21 – Oct 23	B80, L7, RM 02

**Class time for all courses:** 5.30pm – 8.30pm

**VENUE**

**RMIT City Campus - Building 80, Level 7, Room 2  
445 Swanstown St, Melbourne**

**ALL RMIT COURSES**

You must attend sessions during the week and the Saturday session

\*\*\*\*\*

**Upon successful completion of this course, participant teachers of Chinese ethnic Schools will:**

- have developed an understanding of the place of Chinese schools in the general framework of schooling in Victoria and have developed an understanding of the history of Chinese language education in Victoria.
- have been exposed to current theories and practices in teaching and learning languages, assessment and reporting, have acquired knowledge and understanding of LOTE VLES, and have developed strategies to review their existing programs.
- have been exposed to a range of teaching materials for the teaching and learning of Chinese and have developed a reflective approach towards evaluating such materials.
- have acquired relevant understanding of curriculum development
- have been exposed to a range of information and teaching techniques in areas such as speaking, teaching Mythology, Folklore and History, dance, culture, teaching mixed ability groups, correcting mistakes in written speech and the use of English in the Chinese class.
- have developed a better understanding of communication strategies between school and parents as well as ways of encouraging parent participation in students’ language learning and education.

**Credit bearing status**

12 credit points per course, an equivalent to one RMIT undergraduate language course

▪ **LOTE Methodology Phase I – English**

Date	Day	Time
Sep 12, 19	Tue	6.00pm – 9.15pm
Sep 25	Mon	6.00pm – 9.15pm
Oct 3, 10, 17, 24, 31	Tue	6.00pm – 9.15pm

**Venue:** Victoria Uni, Ballarat Road, Footscray, College of Arts and Education: Building C, Level 5, Room C504

**Upon successful completion of this course, teachers will be able to:**

- develop a lesson plan for the languages classroom that reflects contemporary notions of active and engaged learning
  - to identify appropriate learning resources
  - modify resources for use in the languages classroom
  - recognize, understand and use key educational terms and phrases appropriate for the level (in English)
  - reflect on key ethical, legal responsibilities as a teacher in an Australian ethnic school setting
- \*\*\*\*\*

▪ **LOTE Methodology Phase I & II – Vietnamese**

Date	Day	Time
Oct 17, 19, 24, 26, 31	Tue/Thu	5.30pm – 8.30pm
Nov 2, 7, 9, 14, 16, 21	Tue/Thu	5.30pm – 8.30pm

**Venue:** Victoria Uni, Ballarat Road, Footscray, Building E, Level 3, Room E3

**Upon successful completion of this course, teachers will be able to:**

- understand National Policy for Languages, the Victorian Education System, LOTE Policy
- apply the communicative approach to teach Vietnamese
- create activities for teaching four language skills
- plan the Unit of Work and develop a topic for teaching
- apply Victorian Essential Learning Standards (VELS)
- manage a class and create a positive classroom environment.
- assess students and report on their progress
- develop teaching materials and use audio-visual equipment

\*\*\*\*\*