

## COMMUNITY LANGUAGE SCHOOLS FUNDING PROGRAM APPLICATION FOR PER CAPITA FUNDING 2017

- Read the **2017 Per Capita Funding Terms and Conditions** before completing this application.
- This form is designed to be completed electronically. You must have Adobe Reader DC installed to complete this form. For a free download see: <https://get.adobe.com/reader>
- Please ensure that you save a copy of the completed application form and all accompanying documentation for your own records and for audit purposes.
- Send your completed application form as a PDF attachment to:  
[community.languages@edumail.vic.gov.au](mailto:community.languages@edumail.vic.gov.au)
- **Do not submit handwritten applications.**
- **Applications close 31 March 2017. Applications received after this date will not be processed.**

### TOTAL NUMBER OF STUDENTS FOR WHOM FUNDING IS SOUGHT IN 2017:

#### SECTION A: SCHOOL DETAILS

School name:

School postal address:

School phone:

School email:

Australian Business Number (ABN):

Is the school registered for GST?      Yes                      No

#### SECTION B: CONTACT DETAILS

*Please provide the details of two key contacts for the school.*

Contact person 1:

Position:

Contact phone:

Contact email:

Contact person 2:

Position:

Contact phone:

Contact email:





## SECTION J: APPLICANT DECLARATION

In my capacity as the person with legal responsibility for the school, I certify that:

- the information in this application and accompanying electronic files sent to DET are true and correct
- all teachers/instructors and school committee members in contact with students have **current** Working with Children Checks and/or evidence of current VIT registration which must be provided to DET upon request
- I have completed the Child Safety Standards Compliance Self-Assessment declaring that the school will operate in accordance with the minimum standards for child safety regulations
- the community language school is operating on a non-profit basis.

I understand that any irregularities in the information provided will result in loss of DET accreditation and funding will be required to be refunded to DET.

I also confirm that 2017 per capita funding is only sought for students who:

- are enrolled at the community language school as at the end of Term 1, 2017
- are in Australia at the time the application for funding is made
- **are not** pre-school children or adult students
- **are not** full-fee paying international students who pay fees to attend a government or non-government school
- **are not** former students who have transferred to another community language school in 2017
- **are not** attending language classes at a non-accredited campus of a community language school
- **are not** receiving tuition or coaching for other subjects such as music and mathematics, even if the course is conducted in the community language
- **are not** enrolled to learn the same language at the Victorian School of Languages (VSL)

Name:

Position:

Date:            /            /  
                  *dd*            *mm*            *yyyy*